



## **10-A DISTRICT AGRICULTURAL ASSOCIATION**

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Website [www.tbvfair.com](http://www.tbvfair.com)  
Notice to Public: 1/24/16

10-A District Agricultural Association  
Tulelake-Butte Valley Fair  
Board of Directors Regular Monthly Meeting  
to be held  
Thursday, February 2<sup>nd</sup> @ 6:00 p.m.  
Tulelake Butte Valley Fairgrounds Office, Tulelake, CA

### **BOARD OF DIRECTORS**

Kathleen Luscombe, *President*  
Greg Herman, *Vice President*  
Venancio Hernandez, Renee Misso,  
Tracey Struble, Crystal Fine

### **STAFF**

Nancy Sites, CEO  
Dave Kandra, Sr. Maintenance Supervisor  
Sheen Lund, Office Assistant

### **MISSION STATEMENT**

The mission of the 10-A District Agricultural Association's Board of Directors is to be the hub of our rural, agricultural community showcasing the best of the people we serve and pursuing excellence as we provide for social, educational and historical needs.

### **PUBLIC PARTICIPATION**

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (10-A) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 10-A District Agricultural Association Board or Committee meetings, or in connection with other Tulelake-Butte Valley Fair activities, may request assistance at the Tulelake-Butte Valley Fair Office, 800 South Main St., or by calling 530.667.5312, during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

### **BOARD MEETING AGENDA**

1. CALL TO ORDER: President Luscombe  
All matters noticed on this agenda, in any category, may be considered for action. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.
2. ROLL CALL OF DIRECTORS:
3. INTRODUCTION OF GUESTS & STAFF PRESENT:
4. CONSENT AGENDA: ANY MEMBER OF THE PUBLIC, STAFF OR BOARD OF DIRECTORS MAY REQUEST THAT AN ITEM BE REMOVED FROM THE CONSENT AGENDA, DISCUSSED, AND ACTED UPON AS A SEPARATE ITEM. For convenience, all matters listed on the Consent Agenda may be considered and acted upon in one motion without any discussion unless a Director, a member of staff, or a member of the public requests individual treatment.
  - a) Approval of December 7<sup>th</sup> Regular Board Meeting Minutes
  - b) Approval of Bills paid through January 23, 2017
  - c) Approval of Contracts
  - d) Approval of Refunds

5. Approval of Current Financial Statement & Budget Status
  - a) Balance Sheet Previous Year Comparison as of January 23, 2017
  - b) Budget Comparison to Current Financials as of January 23, 2017
  - c) Profit & Loss Previous Year Comparison as of January 23, 2017
  - d) Trial Balance Report as of January 23, 2017
  
6. COMMUNITY RELATIONS/PUBLIC COMMENT:

*Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.*
  
7. REPORTS AND INFORMATION:
  1. Correspondence:
    - a) Letter from Paul Maurer Shows
    - b) Proposal from Basin Life Website
    - c) County of Siskiyou Department of Ag requesting buildings
  2. Committee Reports
    - a) Finance
    - b) Entertainment
    - c) Future Vision
    - d) Livestock
    - e) Fundraiser
    - f) Jr. Fair Board
    - g) Fair Court
    - h) Parade
    - i) Vendor
  3. CEO Report
    - a) 2016 Junior Livestock Auction Financial Outcome
    - b) McConnell Foundation Grant – Ideas for application
    - c) Report on 2017 WFA Convention
  
8. OLD BUSINESS: Board of Director Consideration/Action on the following agenda items.
  - A. Adopt 2017 TBVF Budget
  
9. NEW BUSINESS: Board of Director Consideration/Action on the following agenda items.
  - A. Exhibitor Handbook and Program Design – Tammy Thompson
  - B. General Management Plan for the NPS Tulelake Unit – Larry Whalon
  - C. 2017 Officers
  - D. Proposal to charge for tables and chairs
  
10. EXECUTIVE SESSION: Closed Meeting

*Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:*

  - a. Pending Litigation (GCS 11126q)
  - b. Personnel Matters (GCS11126a):
  - c. Real Estate Matters (GCS11126i)
  
11. OPEN SESSION: Action from Closed Session
  
12. MATTERS OF INFORMATION:
  - a. Director Comments:
  - b. Manager Comments:
  - c. Next Proposed Board Meeting Date: Wednesday March 1, 2017
  
13. ADJOURNMENT