



10-A DISTRICT AGRICULTURAL ASSOCIATION

10-A District Agricultural Association
Tulelake-Butte Valley Fair
Regular Monthly Board Meeting Notice

P.O. BOX 866
800 SOUTH MAIN STREET
TULELAKE, CA 96134
(530) 667-5312 • Fax (530) 667-3944
Website www.tbvfair.com
Notice to Public: 5/20/16

Wednesday, June 1st, 2016 @ 6:00 p.m.
@ Tulelake-Butte Valley Fair Office

MISSION STATEMENT

The mission of the 10-A District Agricultural Association's Board of Directors is to be the hub of our rural, agricultural community showcasing the best of the people we serve and pursuing excellence as we provide for social, educational and historical needs.

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (10-A) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 10-A District Agricultural Association Board or Committee meetings, or in connection with other Tulelake-Butte Valley Fair activities, may request assistance at the Tulelake-Butte Valley Fair Office, 800 South Main St., or by calling 530.667.5312, during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

MEETING NOTICE

The Board of Directors of the 10-A District Agricultural Association will be holding a regular monthly board meeting on **Wednesday, June 1st, 2016 @ 6:00pm at the Tulelake-Butte Valley Fair Office.**

MEETING AGENDA

1. **CALL TO ORDER:** President Luscombe
2. **ROLL CALL OF DIRECTORS:**
3. **INTRODUCTION OF GUESTS & STAFF:**
4. **CONSENT AGENDA:** All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.
 1. Approval of May 4, 2016 Regular Board Meeting Minutes
 2. Approval of Bills
 3. Approval of Contracts
 4. Approval of Refunds
 5. Approval of Current Financial Statement & Budget Status
5. **COMMUNITY RELATIONS/PUBLIC COMMENT:**
6. **REPORTS AND INFORMATION:**
 1. Correspondence
 2. Committee Reports
 3. CEO Report
 4. Bagley-Keene/Board duties review
7. **OLD BUSINESS:** Board of Director Consideration/Action on the following agenda items. none
 1. Vendor policy changes regarding "day contract" addition / prices
 2. Vendor discussion regarding locations i.e. farm types located in livestock area
 3. Sunday at fair; Recognizing 9/11 Ideas
8. **NEW BUSINESS:** Board of Director Consideration/Action on the following agenda items.
 1. High School request for chairs for Graduation
 2. Sarah Ramirez to request tables/chairs for Spring Sports Banquet
 3. Board/Bagley Keene Training date set up
 4. Office cleaning
 5. Approve/Update District 10-A Organizational Chart
 6. Appointment of new CEO
 7. Freedom Festival details/Tulelake FFA to do concession
 8. Parade Grand Marshall

- 9. Fair Social Media Administration
- 10. Office Assistant Position
- 11. Office Hours

9. EXECUTIVE SESSION: Closed Meeting

Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

- a. Pending Litigation (GCS 11126q)
- b. Personnel Matters (GCS11126a):
- c. Real Estate Matters (GCS11126i)

10. OPEN SESSION: Action from Closed Session

11. MATTERS OF INFORMATION:

- a. Director Comments:
- b. Manager Comments:
- c. Next Board Meeting Date: June 1, 2016 – at the Tulelake-Butte Valley Fairgrounds Office in Tulelake, CA

12. ADJOURNMENT